



## FINANCE

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### Finance Committee Meeting Minutes - August 4, 2016 Westmont Village Hall

**Call to Order:** 4:01 pm - Trustee Guzzo

#### Pledge of Allegiance

#### Roll Call: Committee

#### Staff

Trustee Guzzo (Chair) Mayor Gunter Trustee Barker Trustee Liddle Trustee Addington	Director Parker Manager May Chief Mulhearn Deputy Chief Gunther Director Ziegler Deputy Clerk Richards Deputy Chief Riley Director Forssberg (ED) Planner Hennerfeind (4:17) Inspector Billo (4:18)
Visitors	None

**Minutes approved:** The July 7, 2016 Meeting Minutes were approved by a motion from Trustee Liddle and a second by Trustee Barker, all ayes.

**UNFINISHED BUSINESS:** Director Parker began the meeting presenting objectives of the reviewed topics:

1. A decision as to which options to pursue/research and present at future Finance Committee meeting.
2. A decision as to which options are to be placed into consideration during the next budget cycle.

The strategic plan request to look at miscellaneous income & fee/tax review discussion was continued from the previous meeting. Discussion of the legal options had been reviewed and Deputy Clerk Richards and Director Parker researched the requested fees/taxes. Director Parker presented answers to the questions raised at the last meeting:

1. Second Hand/resale/junk stores
  - a. Do second hand/resale/junk stores charge sales tax? Director Parker called the Dept of Revenue and received confirmation that these shops do pay sales tax.
2. Video games/coin machines/laundries
  - a. Do coin laundry machines pay a tax? Executive Director Forssberg provided information as to why coin laundry is not taxed from the national organization that promotes the non tax on coin laundry, which is located in Oakbrook Terrace.
  - b. A Laundry License Fee is charged per location of \$50.00 by the Clerk's Office.
  - c. Coin Operated license fees are currently charged; a schedule of various fees was handed out to the committee.
  - d. Hawkers/Peddlers are licensed at \$50.00 a year or \$20.00 a day. Director Parker noted that we have not licensed anyone in over 2 years, so a tax on this would not

generate a great deal.

- e. Tobacco License is currently a fee of \$100-\$500 for the first year, depending on a Class A or Class B, and a renewal fee of \$100.00 annually. Mayor asked if the difference in Class A or Class B was square footage? Deputy Chief Gunter replied that it was the type of business first and then the size, whether there were other components to the business than just tobacco.

Trustee Addington asked if the Village could assess a per machine charge on laundries on an annual basis like a vending machine? Trustee Addington then asked if peddler fee of \$50.00 included ice cream machines? Director Parker requested Deputy Clerk Richards to come up and explain the various charges. Deputy Clerk Richards stated that an ice cream truck was a food truck and it was a \$200.00 fee; the sales tax goes to the municipality where the business is registered. Trustee Addington asked about the fees for tobacco class A and class B; a tobacco store versus a grocery store? Deputy Clerk Richards replied that the tobacco business would pay \$600.00 initially, \$500.00 first year registration and \$100.00 annually; a grocery store would pay \$200.00 initially and \$100.00 each year for a tobacco license and a gas station would be the same.

Director Parker asked Deputy Clerk Richards if she knew whether a laundromat could be charged per machine as we do vending machines? Deputy Clerk replied that we could add that as a category to the business license application, asking if anyone would be monitoring that each machine would have a sticker? Mayor Gunter stated that annually it would go out as the vending machine stickers do currently.

Trustee Guzzo asked about a tax on cigarettes, stating the City of Chicago has placed a tax on cigarettes are any of our surrounding communities doing this? Director Parker replied that this could be investigated and will plan to have results by October. The Mayor asked if we can implement this by board action or if it had to be by referendum? Director Parker believes that up to .01 cent can be added by board action.

Trustee Barker remarked that if laundromats are currently only paying \$50.00 a license for the location raising it to \$25.00 per machine would be a huge increase; driving someone out of business is not going to increase our cash flow. A revamp of our license policy is currently being reviewed by the attorney. Deputy Clerk Richards remarked that vending stickers can be added. Director Parker asked that this be part of the license/vending sticker review. Trustee Barker asked that this discussion be coin operated not just laundry.

Director Parker confirmed that the decisions reached by the committee are as follows:

1. Hawkers & peddlers no change to the current license fee.
2. Video games/coin machines/laundries will be added to the review of license fees at the Administration Committee.
3. Cigarette tax increase of .01 cent will be researched and presented back to the committee.
4. Second Hand/resale/junk stores no change to the current license fee.

**NEW BUSINESS** - None

**REPORTS:** Chairperson - Thank you for taking on the last meeting without her and thanks for the great work on the options, we are headed in a good direction. Finance Director - Nothing at this time.

**Adjourn:** 4:22pm- motion by Trustee Liddle and second by Trustee Addington, all ayes.